

BOARD OF DIRECTORS OF THE WEST COUNTY AGENCY  
COUNTY OF CONTRA COSTA, CALIFORNIA

RESOLUTION NO. WCA 19-001

**ADOPTING THE WEST COUNTY AGENCY BUDGET FOR FISCAL YEAR 2020 AND  
AUTHORIZING THE AGENCY MANAGER TO EXPEND BUDGETED FUNDS**

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The Board of Directors finds that:

Revenue for the West County Agency is derived solely from the reimbursement of expenses by the participating agencies and must be sufficient to cover the actual expenditures.

The Agency Manager needs the ability to expend budgeted funds to conduct the day-to-day business of the Agency.

The Board of Directors of the West County Agency adopts the West County Agency proposed Budget for Fiscal Year 2020, as attached to this Resolution, and authorizes the Agency Manager to expend budgeted funds in amounts up to the amounts reflected in the adopted budget without further Board action.

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I **HEREBY CERTIFY** that the foregoing resolution was duly and regularly adopted by the Board of the West County Agency, Contra Costa County, California, at a meeting thereof held on the 20<sup>th</sup> day of June 2019, by the following vote:

AYES: Bates, Wiener, Alvarado, Martinez

NOES: None

ABSENT: None



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Chair of the Board  
West County Agency  
Contra Costa County, California

**West County Agency  
Proposed FY 2020 Budget  
Revenue**

**Exhibit A**

	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Adopted Budget	FY 2018 Projected	FY 2020 Proposed Budget
Member Payments WCWD	\$144,404	\$169,550	\$191,243	\$133,770	\$1,354,126
Member Payments City of Richmond	\$127,691	\$175,700	\$219,557	\$211,378	\$2,657,974
Miscellaneous Operating Revenue					
<b>Total Revenue</b>	<b>\$272,095</b>	<b>\$345,250</b>	<b>\$410,800</b>	<b>\$345,148</b>	<b>\$4,012,100</b>

**Proposed FY 2020 Budget Notes:**

Revenue is each joint venture partner's share of budgeted or actual cost allocated in accordance with the Joint Venture Agreement.

**West County Agency  
Proposed FY 2020 Budget  
Expenditures**

**Exhibit B**

	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Adopted Budget	FY 2018 Projected	FY 2020 Proposed Budget
Salaries & Wages	\$3,715	\$3,980	\$4,000	\$2,200	\$4,300
Benefits- Social security	\$284	\$305	\$400	\$600	\$1,200
<b>Total Personnel</b>	<b>\$3,999</b>	<b>\$4,285</b>	<b>\$4,400</b>	<b>\$2,800</b>	<b>\$5,500</b>
Legal Expenses	\$1,969	\$1,744	2,100	1,300	\$1,200
Banking & Financial Services	\$8,990	\$3,868	6,200	5,500	5,500
Professional & Technical Services	\$33,090	\$34,524	124,000	30,100	\$107,500
Other Purchased Services	\$26,636	\$48,627	49,100	49,400	\$52,300
Utilities	\$749	\$877	1,100	800	\$1,000
Property Services	\$70,533	\$33,643	34,600	20,100	3,621,800
Permits	\$172,670	\$178,451	189,000	202,000	\$217,000
Supplies	\$202	\$138	300		\$300
<b>Total Non-Personnel</b>	<b>\$314,839</b>	<b>\$301,872</b>	<b>\$406,400</b>	<b>\$309,200</b>	<b>\$4,006,600</b>
<b>Total Expenses</b>	<b>\$318,838</b>	<b>\$306,157</b>	<b>\$410,800</b>	<b>\$312,000</b>	<b>\$4,012,100</b>

**Proposed FY 2020 Budget Notes:**

The budget for Personnel and Legal expenses assumes four Board meetings.

The budget for Professional & Technical Services consists primarily of: Global Diving study to recommend outfall repairs (\$76K); Larry Walker Associates NPDES permit assistance (\$30K), and eNPDES software license (\$2K).

Other Purchased Services Budget consist of BACWA membership (\$41K); Regional Monitoring Program fees (\$8K), and insurance premiums (\$3K).

Property Services Budget consists primarily of: the cost to replace the de chlorination structure, tanks, and meter (\$3M); cost to repair the 36" pipe and 6" sludge line (\$400K); cathodic protection construction (\$200K); and Global Diving quarterly maintenance (\$18K).

Permits budget includes the SWCRB Annual Permit (\$133K), San Francisco Estuary Regional Monitoring Program Participant fees (\$82K); and City of Richmond permit (\$2K).