

**RESOLUTION OF THE BOARD OF DIRECTORS OF WEST COUNTY AGENCY
COUNTY OF CONTRA COSTA, CALIFORNIA**

RESOLUTION NO. 20-002

**ADOPTING THE FISCAL YEAR 2021 WEST COUNTY AGENCY BUDGET AND
AUTHORIZING THE AGENCY MANAGER TO EXPEND BUDGETED FUNDS**

The Board of Directors finds that:

1. Revenue is derived solely from contributions by the participating agencies, the City of Richmond and West County Wastewater District.
2. Revenue from the participating agencies must be sufficient to cover the actual expenditures.
3. The participating agencies will be invoiced for their FY 2021 operations contribution and are expected to make payment within 30 days of receipt of the invoice.
4. The operations contribution is as follows:
 - a. City of Richmond - \$177,100
 - b. West County Wastewater District - \$177,100
5. An amendment to the Joint Power Agreement is being negotiated that will set the cost share for the Sodium Bisulfate Facility Project (SBS Project) at 65 percent, City of Richmond and 35 percent, West County Wastewater District.
6. The participating agencies will be invoiced separately for the SBS project and the estimated contribution is as follows:
 - a. City of Richmond - \$2,914,984
 - b. West County Wastewater District - \$1,569,606
7. The participating agencies must deposit into the West County Agency bank account their share of SBS Project costs before the construction project is put out to bid.
8. The Agency Manager needs the ability to expend budgeted funds to conduct the day-to-day operations of the Agency.
9. The Agency Manager or designated representative is hereby authorized and directed to rollover any outstanding encumbrances tied from FY 2020 into FY 2021 where sufficient budget savings otherwise allow the rollover.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WEST COUNTY AGENCY AS FOLLOWS:

1. The foregoing recitals are true and correct statements of fact and are incorporated into this resolution.
2. The Board of Directors of the West County Agency, Contra Costa County, California hereby adopts the proposed FY 2021 budget attached to this resolution.

* * *

I HEREBY CERTIFY that the foregoing resolution was duly and regularly adopted by the Board of Directors of the West County Agency, Contra Costa County, California, at a regular meeting thereof held on the 18th day of June, 2020, by the following vote:

AYES: Wiener, Bates, Martinez, Alvarado
NOES: None
ABSENT: None

/s/ David Alvarado
Chair of the Board
West County Agency
Contra Costa County, California

ATTEST:

Ange Murray-Bish
Board Clerk

West County Agency

	FY 2019 Actuals	FY 2020 Amended Budget	FY 2020 Projected	FY 2021 Adopted	% Increase/ Decrease from FY 2020 Amended
Revenue					
<i>WCWD</i>					
Operating (50% Share)	141,441	269,456	267,800	177,100	-52%
SBS Project (35% Share)	-	1,242,000	145,394	1,569,606	21%
Capital Projects (32% Share)	-	-	192,000	-	0%
Subtotal WCWD	141,441	1,511,456	413,194	1,746,706	13%
<i>City of Richmond</i>					
Operating (50% Share)	150,284	269,456	267,800	177,100	-52%
SBS Project (65% Share)	-	1,950,000	270,016	2,914,984	33%
Capital Projects (68% Share)	-	408,000	408,000	-	0%
Subtotal City of Richmond	150,284	2,219,456	537,816	3,092,084	28%
Total Revenue	291,725	4,138,912	1,551,010	4,838,790	14%
Expenditures					
<i>Personnel</i>					
Salaries & Wages	2,123	4,300	4,300	4,300	0%
Benefits- Social security	142	1,200	1,200	1,200	0%
Subtotal Personnel	2,265	5,500	5,500	5,500	0%
<i>Non-Personnel</i>					
Legal Expenses	900	1,200	1,500	1,500	20%
Banking & Financial Services	5,425	5,500	5,500	5,500	0%
Professional & Technical Services	23,649	107,500	107,500	25,300	-325%
Other Purchased Services	41,359	52,300	52,300	54,400	4%
Utilities	773	1,000	1,000	1,000	0%
Property Services	21,886	148,612	126,000	33,000	-350%
Permits	201,925	217,000	236,000	228,000	5%
Supplies	-	300	300	-	0%
Subtotal Non Personnel	295,918	533,412	530,100	348,700	-53%
Subtotal Capital	-	3,600,000	459,785	5,040,215	0%
Total Expenditures	298,183	4,138,912	995,385	5,394,415	23%
Net Surplus/(Deficit)	(6,458)	-	555,625	(555,625)	
Net Position	29,856	29,856	585,481	29,856	

West County Agency Capital Budget

	FY 2020 Total Project Budget [A]	FY 2020 Projected [B]	Balance Forward [A] - [B] = [C]	FY 2021 Adopted [D]	FY 2021 Total Remaining Project Budget [C] + [D]
<i>Expenses</i>					
SBS Project [1]	3,000,000	415,410	2,584,590	1,900,000	4,484,590
Pipe Repair 36" & 6" Sludge Line [2]	400,000	-	400,000	-	400,000
WCA Share Cathodic Protection [3]	200,000	44,375	155,625	-	155,625
Total Expenses	3,600,000	459,785	3,140,215	1,900,000	5,040,215

[1] City of Richmond was invoiced \$270,016.50 for 65% of Design Costs of \$415,410 in May 2020. The remaining balance of an estimated \$2,914,984 will be invoiced before project is bid for construction.

[2] City of Richmond paid \$272,000 for 68% share of project costs in November 2019.

[3] City of Richmond paid \$136,000 for 68% share of project costs in November 2019.