



**ANNEXATION REQUEST FORM**

ADDRESS: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 address\*

PARCEL NUMBER: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 parcel\*

**ANNEXATION REQUESTER PRINTED NAME(S) & SIGNATURE(S)**

**NOTE: PLACE A “✓” IN THE APPLICABLE BOX BELOW**

**PROPERTY OWNER:**

**\*OTHER:**

**\*OTHER (TITLE):**

\_\_\_\_\_

PRINTED NAME #1:

\_\_\_\_\_

SIGNATURE #1:

\_\_\_\_\_

PRINTED NAME #2:

\_\_\_\_\_

SIGNATURE #2:

\_\_\_\_\_

PRINTED NAME #3:

\_\_\_\_\_

SIGNATURE #3:

\_\_\_\_\_

**BOARD OF DIRECTORS**

Cheryl Sudduth, President  
Cesar Zepeda, Vice President

David Alvarado, Director  
Sherry Stanley, Director  
Harry Wiener, Director

**GENERAL MANAGER**

Lisa K. Malek-Zadeh

**GENERAL COUNSEL**

Claire H. Collins

PARCEL NUMBER: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 parcel\*

**ACKNOWLEDGEMENTS & CONFIRMATIONS**

**NOTE: PLACE A “✓” IN EACH BOX BELOW**

FLOW MODELING MAY BE REQUESTED

COMPLETE BUILDOUT/DEVELOPMENT BASED ON  
CURRENT ZONING SHALL BE FACTORED IN

WCW STANDARD DETAILS SHALL BE REVIEWED AND  
FACTORED IN (I.E. MIN. SEWER SIZE = 8 INCHES)

MEETINGS MAY BE REQUESTED

EASEMENTS WILL BE ACQUIRED (IF NECESSARY)

THE PROJECT DESCRIPTION HAS BEEN PROVIDED TO WCW

THE PROJECT PLANS HAVE BEEN PROVIDED TO WCW

THIS FORM RESULTS IN APPROVAL/DENIAL AT STAFF LEVEL

ANNEXATIONS REQUIRE BOARD APPROVAL (WCW & LAFCO)

ANNEXATIONS TAKE APPROX. 6-12 MONTHS TO PROCESS

THIS WILL OCCUR WITHIN WCW'S SPHERE OF INFLUENCE

THIS WILL NOT CREATE A NON-ANNEXED ISLAND

THIS WILL NOT AFFECT THE EXISTING ZONING DESIGNATION

PARCEL NUMBER: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 parcel\*

**PROJECT DESCRIPTION**  
**INCLUDE PROPOSED USE VS. EXISTING ZONING, ACREAGE &**  
**SQUARE FOOTAGE OF EACH EXISTING VS.**  
**PROPOSED STRUCTURE**

PARCEL NUMBER: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 parcel\*

**PLAN SUBMITTAL REQUIREMENTS**  
**NOTE: PLACE A “✓” IN EACH BOX BELOW**

AT LEAST 8 ½” x 11” IN SIZE

CONTAINS THE FOLLOWING:

ACCESSOR’S PARCEL NUMBER(S)

EASEMENT(S), IF APPLICABLE

LOCATION(S) OF STRUCTURE(S) VS. PARCEL(S)

LOCATION(S) OF SEWER LATERAL(S) VS. SEWER MAIN(S)

NORTH ARROW

SIDEWALK(S)

STREET NAME(S)

PARCEL NUMBER: \_\_\_\_\_

\*Add a separate sheet if there is more than 1 parcel\*\*

**\*\*TO BE COMPLETED BY WEST COUNTY WASTEWATER\*\***

APPROVED:                       DENIED:

**WITH WCW PROVIDING:**

APPLICATION ASSISTANCE:

N/A (DENIAL OF REQUEST):

\_\_\_\_\_  
ENGINEER I/II/III:

DATE: \_\_\_\_\_