



WEST COUNTY  
WASTEWATER

# Electronic Funds Transfer (EFT)

## Payment Enrollment Form

New EFT Account

Change in Bank Account

Delete EFT Account

### Payee/Vendor Information

Name of Payee/Company: \_\_\_\_\_

Remittance Address: \_\_\_\_\_

Remittance City, State and Zip code: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Banking Information

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Bank City, State and Zip code: \_\_\_\_\_

ABA Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

Account Type:           Select one:    Checking       Savings

### Vendor Authorization

I hereby authorize West County Wastewater to initiate credit entries for vendor payments to the account indicated above. Pursuant to the National Automated Clearing House Association rules, West County Wastewater may initiate a reversing entry or reversing file to recall a duplicate or erroneous entry or file which they previously initiated.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date

### **Please submit completed form to one of the following:**

Email:    accounting@wcwd.org

US Mail: West County Wastewater  
          2910 Hilltop Drive  
          Richmond, CA 94806